Duinted Cheek	Check Number	Office use only
-Printed Check -Credit Card		
Alamance Community College Foundation, Inc.	Date Office Use Only	
Alamance Community Conege Foundation, Inc.		

Requisition Form

Funds from these expenditures come from generous donors to the ACC Foundation

Payment To:					
City State Description and Purpose			Zip		
_	isitions for refreshments require attached agenda and	number in attendan	ce at meeting/event.	Amount	
		Subtotal			
		Tax			
			Total		
Requisition	•	Director*/			
	Date:	Dean:		Date:	
Vice Pres	ident Approval: Date:	Institutional Advancement Approval: Date:			
*Dire	ector or Dean may approve for expenses less that	n \$100 then forwa	ard requisition to In		
Colle	ege Support / Professional Development	·	Studen	nt Aid	
_5125-00	Ag, Engineering and Trades Professional Dev.	5230-00		nical Excellence Scholarships	
_5110-00	Bus. Div./Arts & Sciences Professional Dev.	5200-00	Ambassador Expe		
_5130-00	Business Office Professional Development	5265-00	Ambassador Honorarium		
_5145-00	EVP Discretionary Funds	5207-00	CCP Student Book Scholarship		
_5144-00	EVP Professional Development	5206-00	Childcare Assistance		
_5133-00 5120-00	Facilities Services Professional Development Health & Public Services Professional Dev.	5215-00 5225-00	College Work Study		
_5120-00 5105-00	Instruction, Library, UT &DL Professional Dev.	5225-00 5245-00	Curriculum Scholarships		
_5105-00 5135-00	President, Corp. Ed. & Instit. Adv. Prof. Dev.	5255-00	Endowed Scholarships GED Certificate for Tuition Expense		
5155-00	Student Success Professional Development	5235-00		Restricted Scholarships	
5115-00	Work Force Development Professional Dev.	5205-00	Student Distress Expense		
_	Program Support	 5226-00	Workforce Dev. Foundation Scholarships		
_5071-00	Alumni Council			•	
_5088-00	Academic and College Readiness #		Advancement O	Advancement Office Expenses	
_5097-00	BCOE Equipment	5030-00	Advertising	Advertising	
_5075-00	Celebration of Excellence Event	5045-00	Audit		
_5165-00	Contingency Funds for Dept. Representatives	5285-00	Bank and Investment Fees		
_5085-00	Other Program Support #	5010-00	Computer Software & Maint. Agreement		
_5150-00	Faculty – Staff Grants #2142	5087-00	Donor Events		
_5175-00	Faculty & Staff Mentoring Program	5070-00	Hospitality		
_5107-00	No-Interest Computer Loan	5005-00	Membership Dues and Subscriptions		
_5150-00	President Innovation Grants	5295-00	Miscellaneous Expenses		
_5086-00	Scott Family Collection – Project #4119	5025-00	Postage		
Checks	are Processed mid-month and	$t = -\frac{5020-00}{5060-00}$	Printing Website Develop	mant & Navyalattan	
at the end of the month.		8000-00	Transfers	ment & Newsletter	